

DEPARTMENT OF THE ARMY  
Portland District, Corps of Engineers  
P. O. Box 2946  
Portland, Oregon 97208-2946

CENPP-OC  
Regulation  
No. 25-2-1

30 November 1992

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Information Management  
RELEASE OF INFORMATION

SECTION I  
REQUESTS FOR INFORMATION UNDER THE FREEDOM OF INFORMATION ACT

1. PURPOSE. This regulation prescribes policies and procedures for processing requests for releasing information.

2. APPLICABILITY. This regulation applies to all elements of the Portland District (NPP).

3. REFERENCES. Required publications are listed below.

a. DOD Directive 5400.7. Cited in para 5, Section I.

b. DOD 5400.7-R (DOD Freedom of Information Act Program). Cited in para 5, Section I.

\* c. AR 25-55 (The Department of the Army Freedom of Information Act Program). Cited in para 1, Section II.

4. GENERAL.

a. All requests made by the public for information either explicitly or implicitly invoking the Freedom of Information Act will be directed to the Office of Counsel. The Freedom of Information Act Officer of the Office of Counsel will take action on all Freedom of Information Act requests, in accordance with the requirements of the Act. Individuals personally seeking information will be treated in a courteous manner and will be escorted to the Office of Counsel.

b. The District Counsel will determine what information may or may not be furnished under the Freedom of Information Act, in accordance with the Act and with the above referenced Army regulations. Processing of recommended denials, reports and record maintenance concerning these requests will be the responsibility of District Counsel.

5. FEES. The District Counsel is responsible for assessing search, review and duplication fees, as appropriate, in accordance with 32 CFR 286 (DOD Directive 5400.7 and DOD 5400.7-R). The District Counsel is also responsible for the reporting of such fees to higher authority.

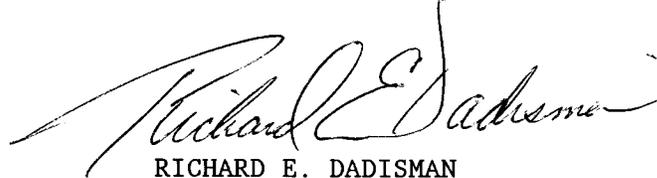
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\*This regulation supersedes NPPR 340-2-30, 20 September 1988.

SECTION II  
ROUTINE REQUESTS FOR INFORMATION (OTHER THAN  
INFORMATION SPECIFICALLY REQUESTED UNDER FOIA)

\* Routine requests for information make up the bulk of information. Release of such information will be determined in accordance with AR 25-55.

FOR THE COMMANDER:



RICHARD E. DADISMAN  
Major, Corps of Engineers  
Deputy Commander

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