

DEPARTMENT OF THE ARMY
Corps of Engineers, Northwestern Division
P.O. Box 2870
Portland, OR 97208-2870

CENWD-RM
Memorandum
No. 15-1-1

19 November 2003

Boards, Commissions and Committees
COMMITTEE MANAGEMENT

History. This issue is a revision of previously published NWDOM 15-1-1 and Change 1.

Summary. This memorandum on establishing and administering committees is revised to update memberships in some of the committees. Changes are **bolded** for ease of identification.

1. PURPOSE. To provide policy and guidance necessary for administration of the Committee Management Program and to establish approved Headquarters Northwestern Division (HQNWD) committees and set forth the function and membership composition of each.
2. APPLICABILITY. This memorandum applies to all HQNWD elements.
3. RELATED PUBLICATIONS.
 - a. AR 15-1 (Committee Management)
 - b. USACE Supplement 1 to AR 15-1 (Committee Management)
 - c. NWDR 10-1-2 (Northwestern Division Mission and Functions).
4. EXPLANATION OF TERMS.
 - a. Committee. A committee is any council, board, commission, panel, task force or subgroup thereof. All continuing entities of this nature established within HQNWD, and those having outside membership of which the Northwestern Division (NWD) is the proponent agency, are within the purview of this memorandum.

*This memorandum supersedes NPDOM 15-1-1, 31 August 2001.

b. Types of Committees.

(1) Continuing. A committee established with a general assignment for an unspecified period of time and subject to review by the Directorate of Resource Management for need and composition at least once every two years.

(2) Ad Hoc. A committee established with a specified life of one year or less whose purpose is limited to assignments of limited impact and is nonrecurring.

5. RESPONSIBILITIES.

a. The Division Commander is the approving authority for committee-type organizations in HQNWD.

b. The Director of Resource Management is the Committee Management Officer (CMO) for HQNWD and is responsible for administering the Committee Management Program.

6. OBJECTIVES. The broad objectives of the Committee Management Program are to assure sound management practices in the utilization of committees, and assure compliance with Public Law 92-463, Federal Advisory Committee Act.

7. PROCEDURES.

a. Continuing Committees. Proposals to establish continuing committees, or to make substantive changes in their purposes or membership, will be submitted to the CMO for review. These proposals should, as a minimum, contain information on the name, authority, expected life, frequency of meetings, purpose or function, and membership composition (position and/or specialty) of the committee. Likewise, directives and correspondence requiring the establishment of committees in district offices will be coordinated with the CMO prior to issue.

b. Ad Hoc Committees. Directors and staff office chiefs are delegated authority to establish Ad Hoc committees. Proposals to establish such committees should specify a termination date, in addition to the purpose, function, authority and membership. A copy of the approved proposal will be provided to the CMO.

c. The Committee Management Officer will:

(1) Review proposals to establish continuing committees, and prepare a recommendation for the Commander's review and approval.

(2) Biennially review and evaluate the necessity for continuation of each approved continuing committee.

d. The Committee Chairperson will:

(1) Assure that the committee is utilized in a productive manner.

(2) Request termination of the committee when it no longer serves a useful purpose.

8. ADVISORY COMMITTEE. These committees are characterized by nonfederal membership. They are governed by PL 92-463, and under certain circumstances require the prior approval of the Office of Management and Budget. Accordingly, employees will not make any effort to establish an advisory committee, or make any commitment relating thereto, without assuring clearance by the CMO and approval by HQUSACE.

9. HQNWD COMMITTEES. Approved HQNWD continuing committees are established by and described in Appendixes A-T to this regulation. No other continuing committees are authorized.

FOR THE COMMANDER:


WILLIAM J. JENNINGS
Executive Assistant

20 Appendixes

- App A - Contract Review Board
- App B - Dam Safety Committee
- App C - Historical Committee
- App D - Incentive Awards Committee
- App E - Information Resources Management Steering Committee (IRMSC)
- App F - Program Budget Advisory Committee
- App G - Safety and Occupational Health Committee
- App H - Ionizing Radiation Control Committee
- App I - Training Committee
- App J - Equal Employment Opportunity Action Committee
- App K - Water Management Board

NWDOM 15-1-1
19 November 2003

App L – Civil Works Program Review Board

App M – Military Program Review Board

App N – **Environmental/Interagency and Internation Services Program Review Board**

App O – **Crisis Management Team(CMT) Antiterrorism (AT) Committee and Working Group**

App P – Civilian Welfare Fund Council

App Q – Fitness & Fun Committee

App R – Missouri River Region Strategic Civil Works Review Board

App S – Missouri River Maintenance Task Group

App T – Regional Management Board

DISTRIBUTION:

<http://www.nwp.usace.army.mil/im/r/regs/nwdom.html>

Directors, Office and Division Chiefs

APPENDIX A

CONTRACT REVIEW BOARD

1. Purpose. To review proposed awards of civil and military formally advertised and negotiated contracts and modifications requiring award approval above the authority delegated to District Commanders.
2. Authority. Engineer Federal Acquisition Regulation (FAR) Supplement (EFARS) Parts 1 and 7.
3. Proponent. Directorate of Contracting.
4. Membership. The representative from the Directorate of Contracting chairs the Board. Members and their alternates are appointed from the following:

Directorate of Civil Works and Management
Office of Counsel
Directorate of Military and Technical
Directorate of Resource Management
Small Business Office

5. General. The depth of review of a proposed contract or modification, the number of board members required to participate in the review, and the need for a formal meeting of the Board may vary to the extent determined by the Board Chairperson. Any specific responsibility assigned to a member will be shown on the "Summary of Board Review" for each contractual instrument considered.

APPENDIX B

DAM SAFETY COMMITTEE

1. Purpose. The committee is responsible for quality assurance, coordination and implementation of the Dam Safety Program within Northwestern Division.
2. Authority. ER 1110-2-1156, Dam Safety Organization, Responsibilities and Activities.
3. Proponent. Engineering Division, Directorate of Military & Technical.
4. Membership. The Committee shall consist of the following members:

Director of Military & Technical/NWD Dam Safety Officer	Chairperson
Director of Civil Works & Management	Member
Chief, Civil Works Programs/Programs & Project Management Expert	Member
Chief, Planning & Policy Division/Planning & Policy Expert	Member
Chief, Operations Division	Member
Chief, Technical Engineering & Construction Division/General Engineering Policy Expert	Member
Chief, North Pacific Water Management Division	Member
Chief, Missouri River Water Management Division	Member
Technical Engineering & Construction Division	
Civil Engineer/Dam Safety Program Manager	Member
Geotechnical Engineer/Geotechnical, Dam Construction & Risk Assessment Expert	Member
Structural Engineer/Structural Expert	Member
Hydraulic Engineer/Hydraulics & Hydrology Expert	Member
Mechanical Engineer/Mechanical & Electrical Equipment & Research Expert	Member
NWK Chief, Engineering & Construction Division/Dam Safety Officer	Member
NWO Chief, Engineering Division/Dam Safety Officer	Member
NWP Chief, Engineering & Construction Division/Dam Safety Officer	Member
NWS Chief, Engineering & Construction Division/Dam Safety Officer	Member
NWW Chief, Engineering Division/Dam Safety Officer	Member
5. Period. During each individual's assignment with the Northwestern Division, unless sooner rescinded.
6. General. Committee will meet twice annually, or as needed upon call of the Chairperson.

APPENDIX C

HISTORICAL COMMITTEE

1. Purpose. Supports and gives guidance to the historical program by helping establish guidelines for the identification and preservation of records and other historical resources, formulating and evaluating ideas and suggestions for historical activities and publications, setting historical program priorities and schedules, and reviewing and approving drafts of historical publications.

2. Authority. ER 870-1-1.

3. Proponent. Division Commander.

4. Membership. The Committee shall consist of the following members:

Deputy Commander	Chairperson
Division Historian	Vice-Chairperson
Executive Assistant	Member
Director of Military & Technical	Member
Director of Civil Works & Management	Member
Director of Information Mgmt	Member
Chief, Public Affairs Office	Member
Records Administrator	Member

5. General. The committee objective is to screen historical documents and furnish guidance to the Division Historian. Other HQNWD staff members are to be consulted for consideration of matters related to their functional responsibilities

APPENDIX D

INCENTIVE AWARDS COMMITTEE

1. Purpose. To assist the Division Commander by reviewing nominations for team awards, nominations that are competitive, honorary awards exceeding District Commander approval authority and cash awards in excess of \$5,000 submitted by NWD Districts and by HQNWD Directors and office Chiefs. The Committee will also consider nominations for the Gallery of Distinguished Civilian Employees and make recommendations on selections to the Division Commander. The Committee will evaluate the effectiveness of the program including adherence to EEO aspects.

2. Authority. AR 672-20

3. Proponent. Directorate of Human Resources

4. Membership. The Committee shall consist of the following members:

Director of Military & Technical	Chairperson
Director of Resource Management	Member
Executive Assistant	Member
Chief, Equal Employment Opportunity Office	Member
Chief, Civil Works & Management Division	Member
Information Management – Information Manager	Member
Director of Human Resources	Member

5. General. The committee meets on call of the Chairperson.

APPENDIX E

INFORMATION RESOURCES MANAGEMENT STEERING COMMITTEE (IRMSC)

1. Purpose. The committee will provide top-level management oversight and advise the commander of major IMA issues, activities, and policy that affect the Northwestern Division (NWD). The Committee will review the information management plan and its resource requirements.
2. Authority. Direction of the Commander, as required by USACE Suppl 1 to AR 15-1.
3. Proponent. Directorate of Information Management.
4. Membership. The IRMSC will consist of the following members.

Deputy Commander, Northwestern Division	Chairperson
Executive Assistant	Member
Director of Military & Technical	Member
Director of Civil Works & Management	Member
Director of Contracting	Member
Director of Human Resources	Member
Director of Information Management	Member
Director of Resource Management	Member
Deputy Commander, Kansas City District	Member
Deputy Commander, Omaha District	Member
Deputy Commander, Portland District	Member
Deputy Commander, Seattle District	Member
Deputy Commander, Walla Walla District	Member

Note: It is recommended that the District Deputy Commander invite at a minimum the CIM and RM to attend the meeting.

5. General. IT Strategic Information and review meetings will be held on an as needed basis but no less than semi-annually. Meetings will be conducted by video teleconference. All IRMSC approved recommendations that have fiscal impacts to the Districts will be presented to the Regional Management Board (RMB) for their review and recommendations. These will then be presented to the **Division Command Council (DCC)** for final approval and implementation. This process keeps in line with the Regional Business Center mode of operations and strives for consistency of systems throughout the Division.

APPENDIX F

PROGRAM BUDGET ADVISORY COMMITTEE

1. Purpose. The Program Budget Advisory Committee (PBAC) will establish, prioritize, justify and defend the resource requirements of the Division. Based upon the corporate goals of the Division Commander, the PBAC will allocate resources received and periodically assess the utilization of those resources, and evaluate performance and program execution. The PBAC is the forum, which translates the goals and objectives of the Commander into resource allocation and program execution decisions/recommendations.
2. Authority. ER 37-1-24, **31 December 01**, Financial Administration - Operating Budgets.
3. Proponent. Directorate of Resource Management
4. Membership. The Committee shall consist of the following members:

Deputy Commander	Chairperson & Voting Member
Director of Resource Management	Executive Secretary & Voting Member
Director of Civil Works & Management	Voting Member
Director of Military & Technical	Voting Member
Director of Information Management	Non-Voting Member
5. General. The PBAC shall meet at the call of the Chairperson and/or Executive Secretary. Depending on the issues before the PBAC and at the invitation of the Chairperson, other staff members may participate as ad hoc members. Standing members may bring individuals from their staffs that possess detailed knowledge of items on the agenda. The material for PBAC review will be developed and presented by the Director of Resource Management.

APPENDIX G

SAFETY AND OCCUPATIONAL HEALTH COMMITTEE

1. Purpose. To act as a central body for receiving and acting on matters of health and safety for the HQNWD.

2. Authority. 29 CFR 19690.37/38/39, Executive order 12196, and AR 385-10.

3. Proponent. Safety Office.

4. Membership. The Committee shall consist of the following members:

Deputy Commander	Chairperson
Director of Human Resources	Member
Four Employees Selected at Large	Members
Chief, Safety Office	Advisor

5. General.

a. The Safety and Occupational Health Committee will meet at the call of the Chairperson. The Committee will be kept informed about any safety and health matters within its area of concern, including action taken to abate conditions or practices which could reasonably be expected to cause death or serious physical harm to federal employees. Employees may submit topics for discussion to the Safety and Occupational Health Committee.

b. The Chairperson of the Safety and Occupational Health Committee may appoint ad hoc subcommittees to study and make recommendations on specific problems. Membership of those subcommittees is not restricted to members of the full Committee.

c. The Chief of the Safety Office will nominate the four persons and coordinate the nominations with their supervisors. The appointing order will state the names of the persons. The Deputy Commander or Executive Assistant will sign the orders.

APPENDIX H

IONIZING RADIATION CONTROL COMMITTEE

1. Purpose. To provide a safe and healthful work environment, free from ionizing radiation hazards; to review proposals for the procurement and disposal of ionizing radiation sources, including protective measures; and to investigate and evaluate complaints of unsafe or unhealthful work conditions or practices.
2. Authority. AR 40-5, Preventive Medicine; AR 40-14, Control and Recording Procedures for Exposure to Ionizing Radiation and Radioactive Materials.
3. Proponent. Safety and Occupational Health Office.
4. Membership. The Committee shall consist of the following members:

Deputy Commander	Chairperson
Director of Civil Works & Management	Member
Emergency Operations Manager	Member
Chief, Safety Office	Member
5. General. Committee will meet upon call of the Chairperson.

APPENDIX I

TRAINING COMMITTEE

1. Purpose. To assist the Division Commander in planning, coordinating and evaluating training programs, to include fiscal year training plans, developmental and long-term training opportunities for employees of the Northwestern Division.

2. Authority. AR 690-400, Ch. 410.

3. Proponent. Directorate of Human Resources.

4. Membership. The Committee shall consist of the following members:

Director of Civil Works & Management	Chairperson
Executive Assistant	Member
Director of Military & Technical	Member
Director of Information Management	Member
Director of Resource Management	Member
Director of Human Resources	Member
Chief, Equal Employment Opportunity Office	Member
Personnel Management Specialist, NWD-HR	(Executive Secretary, non-voting)

5. General. This Committee meets on call of the Chairperson.

APPENDIX J

EQUAL EMPLOYMENT OPPORTUNITY ACTION COMMITTEE

1. Purpose. To support the objectives of the Command **Equal Employment Opportunity program.**
2. Authority. CPR 713.2-6h.
3. Proponent. Equal Employment Opportunity Office.
4. Membership. The Committee shall consist of the following members.

Deputy Commander	Chairperson
Executive Assistant	Member
Director of Civil Works & Management	Member
Director of Military & Technical	Member
Director of Contracting	Member
Chief, Equal Employment Opportunity Office	Member/Advisor
Director of Human Resources	Member
Director of Resource Management	Member
Division Counsel	Member

NOTE: Alternates may be selected upon approval of the Committee Chairperson.

5. General. The Committee will meet at the call of the Chairperson to implement the provisions of the Command Action Plan and to consider other EEO program matters as might be brought before the Committee.

APPENDIX K

WATER MANAGEMENT BOARD

1. Purpose. The Northwestern Division (NWD) – Water Management Board (WMB) is established to ensure that water management activities in NWD are pursued within the Regional Business Center (RBC) framework. The WMB will act as the working group that provides data and recommendations to the Regional Management Board (RMB), and the **Division Command Council (DCC)**. The goal is to provide a structured forum for corporate oversight, strategic planning, issue resolution, and assurance of the most effective program execution through the use of best business practices.

2. Authority. Memorandum from NWD Director of Civil Works and Management dated 31 October 2000, subject: Establishment of the Northwestern Division Water Management Board.

3. Proponent. Director of Civil Works and Management

4. Membership.

Chief, North Pacific Water Management Division	Tri-Chairperson
Chief, Missouri River Water Management Division	Tri-Chairperson
Chief, Operations Division	Tri-Chairperson
Resource Management Representative	Member
Chief, Civil Works Management Division	Member
Hydrologic Engineering Branch Representative, Kansas City District	Member
Operations Division Representative, Kansas City District	Member
Water Cont & Qual Representative, Omaha District	Member
Operations Division Representative, Omaha District	Member
H&H & Geo Technical Design Branch Representative, Portland District	Member
Operations Division Representative, Portland District	Member
H&H Representative, Seattle District	Member
Operations Division Representative, Seattle District	Member
H&H Representative, Walla Walla District	Member
Operations Division Representative, Walla Walla District	Member

5. General.

a. The Water Management Board (WMB) will review all aspects of the Northwestern Division water management program, to include both District and Division activities. The WMB will act as a working group that provides data and recommendations to the Regional Management Board (RMB) and the **Command Council (DCC)**.

NWDOM 15-1-1
19 November 2003

b. The WMB will recommend a five-year budget for Division and District water management activities. Subsequent to review and concurrence by the Director of Civil Works & Management, the Division water management budget will be presented at the first RMB meeting of the second quarter.

APPENDIX L

CIVIL WORKS PROGRAM REVIEW BOARD

1. Purpose. To review and evaluate civil works project delivery performance in accordance with the Project Management Business Process (PMBP) and in fulfilling established goals and objectives, to provide an Executive Summary to HQUSACE, and to furnish District Commanders with Division feedback. Other District programs will be reviewed and evaluated as appropriate.
2. Authority. ER 5-1-11 dated **17 Aug 2001**.
3. Proponent. Directorate of Civil Works and Management.
4. Membership. The board shall consist of the following members:

Commander	Chairperson
Deputy Commander	Member
Director of Military & Technical	Member
Director of Civil Works and Management	Member
Director of Contracting	Member
Director of Resource Management	Member
Division Counsel	Member

APPENDIX M

MILITARY PROGRAM REVIEW BOARD

1. Purpose. To meet as a Corporate Board to discharge the following responsibilities:
 - a. Recommend to the Division Commander which projects require intensive Division management.
 - b. Evaluate the status of military workload and program execution. Review District project submittals and assign action offices for resolution of issues.
 - c. Facilitate resolution of or elevate major **program** project issues, concerns, or problems to the Division Commander or higher authority.
 - d. Develop measurable performance indicators for use in evaluating District military project management effectiveness.
 - e. Maintain focus on specific actions and provide guidance to accelerate their completion and reduce the cost of projects.
2. Authority. By direction of the Division Commander, ER 5-1-11, Program & Project Management.
3. Proponent. Directorate of Military and Technical.
4. Membership. The Board shall consist of the following members:

Director of Military & Technical	Chairperson
Deputy Commander	Member
Director of Civil Works & Management	Member
Director of Resource Management	Member
Director of Contracting	Member
Division Counsel	Member
Chief, Military Programs Division	Member
Chief, Real Estate Division	Member
Chief, Technical Engineering & Construction Division	Member
5. General. Board will meet monthly or upon call of the Chairperson.

APPENDIX N

**ENVIRONMENTAL/INTERAGENCY AND INTERNATION SERVICES PROGRAM
REVIEW BOARD**

1. Purpose. To meet as a Corporate Board to discharge the following responsibilities:
 - a. Recommend to the Division Commander which projects require intensive Division management.
 - b. Evaluate the status of **Environmental/IIS** workload and program execution. Review District project submittals and assign action offices for resolution of issues.
 - c. Facilitate resolution of or elevate major project issues, concerns, or problems to the Division Commander or higher authority.
 - d. Develop measurable performance indicators for use in evaluating District **Environmental/IIS** project management effectiveness.
 - e. Maintain focus on specific actions and provide guidance to accelerate their completion and reduce the cost of projects.
2. Authority. By direction of the Division Commander, ER 5-1-11, Program & Project Management.
3. Proponent. Directorate of Military and Technical.
4. Membership. The Board shall consist of the following members:

Director of Military & Technical	Chairperson
Deputy Commander	Member
Director of Civil Works & Management	Member
Director of Resource Management	Member
Director of Contracting	Member
Division Counsel	Member
Chief, Environmental/IIS Program Management	
Division	Member
Chief, Real Estate Division	Member
Chief, Technical Engineering & Construction Division	Member
5. General. Board will meet **quarterly** or upon call of the Chairperson.

APPENDIX O

**CRISIS MANAGEMENT TEAM (CMT)
ANTITERRORISM (AT) COMMITTEE AND WORKING GROUP**

1. Purpose. To assess **vulnerabilities and to detect, assess and respond to potential threats to NWD assets or personnel by terrorist, criminals, incidents, accidents or acts of nature.**
2. Authority. **AR 525-13, Antiterrorism; HQUSACE OPORD 09-03, DCSOPS (CECS-0), 2 July 2003: NWD Command Guidance.**
3. Proponent. **Emergency Management/Security & Law Enforcement Office**
4. Membership. The CMT/AT shall consist of the following members.

Deputy Division Engineer	Chairperson
Chief, Security & Law Enforcement Office	Member
Chief, Emergency Management	Member
Chief, Logistics Management	Member
Director, Human Resources	Member
Office of Counsel Representative	Member
Chief, Public Affairs Office	Member
Chief, Equal Employment Opportunity Office	Member
Chief, Safety Health Office	Member
5. General. The Committee will meet at the call of the Chairperson.

APPENDIX P

CIVILIAN WELFARE FUND COUNCIL

1. Purpose. To manage the NWD (Omaha) Civilian Welfare Fund in accordance with provisions of AR 215-7.
2. Authority. AR 215-7, Civilian Nonappropriated Funds and Morale, Welfare, and Recreation Activities.
3. Membership. The Council shall consist of the following members.

Elizabeth Winters, CENWD-MT	Chairperson
John Rogers, CENWD-CM-W-M	Member
4. General. The Council will meet at the call of the Chairperson.

APPENDIX Q

FITNESS & FUN COMMITTEE

1. Purpose. To gather information on and to plan and implement programs directed at maintaining and improving the health and fitness of civilian employees at NWD - Omaha.

a. The goal of the Army Health Promotion Program is to maximize readiness, combat efficiency, and work performance. Objectives include enhancing the quality of life for all soldiers, Army civilians, family members and retirees; and encouraging lifestyles to improve and protect physical, emotional, and spiritual health.

b. The Army Health Promotion Program encompasses a variety of activities designed to facilitate behavioral and environmental alterations to improve or protect health. This includes a combination of health education and related organizational, social, emotional, spiritual, and health care activities and initiatives. These are integrated to produce a single, comprehensive program

2. Authority. AR 215-7, Civilian Nonappropriated Funds and Morale Welfare, and Recreation Activities, AR 600-63, Army Health Promotion and DAEN-PEC-L, 29 Oct 84, subject: Civilian Fitness.

3. Membership. The Council shall consist of the following members.

Terry Tomasek	Chairperson
Kathy Jensen	Assistant Chairperson
Lucy Harris	Treasurer
Ann Denholm	Member
Wayne Lewis	Member
Betty Newhouse	Member
Steve Rumbaugh	Member
Marge Schuller	Member
Mike Swenson	Member
Phil Wagner	Member

4. General. The committee will meet at the call of the Chairperson.

APPENDIX R

MISSOURI RIVER REGION STRATEGIC CIVIL WORKS REVIEW BOARD

1. Purpose. The periodic review of the Missouri River Region's Civil Works program to ensure conformity to broad program objectives and strategic goals of NWD. Overall goal is to ensure continuation of the current excellent level of service to our Missouri River Basin customers.

2. Membership. The Council shall consist of the following members.

Commander	Chairperson
Director of Civil Works & Management	Member
Director of Military & Technical	Member
Omaha District Engineer	Member
Kansas City District Engineer	Member
Omaha District Deputy District Engineer for Program Management	Member
Kansas City District Deputy District Engineer for Program Management	Member
Chief, Public Affairs Office	Advisory Member
Chief, Missouri River Water Management Division	Coordination

3. General. The committee will meet at times determined by the Board, near the beginning of each quarter. Meetings will be timed and located to coincide with other periodic meetings involving Board members (PRB's, RMB's, etc.) to minimize travel. Review topics will be determined by the Board based on projects/issues of basin-wide scope or visibility to Congressional/Gubernatorial interests or basin organizations. Board will identify additional participants as needed to provide informational and/or decision briefings.

APPENDIX S

MISSOURI RIVER MAINTENANCE TASK GROUP

1. Purpose. To coordinate the O&M work on the Missouri River Bank Stabilization and Navigation Project, which includes such matters as dredging, structure maintenance, reconnaissance, surveys, mitigation and support plant used.
2. Membership. The Group shall consist of the following members.

John LaRondeau, CENWD-CM-O	Chairperson
Al Swoboda, CENWD-CM-W-M	Member
David Sheridan, CENWK-FO-MO	Member
Michael Chapman, CENWK-EC-HH	Member
Allen Tool, CENWK-EC-HH	Member
Kenneth Stark, CENWK-EC-HH	Member
John Remus, CENWO-ED-HF	Member
Stephen Earl, CENWO-OD-MR	Member
Jerome Tworek, CENWO-ED-HF	Member
Gerus Rubingh, CENWO-OD-TM	Member

APPENDIX T

REGIONAL MANAGEMENT BOARD

1. Purpose. To proactively provide oversight and direction concerning regional programs workload, and resource utilization within the Northwestern Division.
2. Authority. CERM-P, **26 Apr 01**, subject: Regional Business Centers –**Revised** Operating Guidance
3. Membership:

Director of Civil Works and Management	Tri-Chairperson
Director of Military and Technical	Tri-Chairperson
Director of Resource Management	Tri-Chairperson
Northwestern Division - Omaha Representative	Member
DPM, Omaha District	Member
Chief, Construction Division, Omaha District	Member
DPM, Seattle District	Member
Chief, Resource Management Office, Seattle District	Member
DPM, Walla Walla District	Member
Chief, Information Management Office, Walla Walla District	Member
DPM, Portland District	Member
Chief, Operations Division, Portland District	Member
DPM, Kansas City District	Member
Chief, Engineering & Construction Division, Kansas City District	Member
Chief, Business Management Office	Non voting-Member